

Govt. Engineering College, Ajmer

No.: GECA/T&P/2019/ 325

Date - 14/1/2019

Training & Placement

NOTICE

Subject: Motivation talk of Sh. Saurabh & Sh. D.B. Mundra from Toshniwal Industries, Ajmer

An **Interactive Soft Skill Development Session** for the **Pre-final & Final Year Under Graduates** is scheduled on 17/01/19 & 18/01/2019 from 10.00 am to 12.00 noon at Computer Center from Mr Saurabh, Sr. Engineer & Mr. D.B. Mundra, Joint President, Toshniwal Industries.

Soft Skill Development Session for the **Pre-Final and Final Year Under Graduate Students** looking for the internship and placement opportunities respectively. Soft skills, or interpersonal skills, relate to a person's ability to get along well with others, social graces and communication abilities. Soft skills' training for graduates is vital and greatly enhances the students' employability.

Two days interactive session covers mainly the following aspects of:

- **Resume and Cover Letter preparation**
- **Group Discussion**
- **Personal Interview (Technical & HR)**

These sessions will boost up students confidence prior to the Campus and Off-campus Placements. In addition to this, the session will prepare the students for the future Professional Career too.

Some students may need soft skills training in particular areas like presentation or communication skills. Some students may have great mastery of certain soft skills, but can use some refinement in areas like collaboration. The detailed Soft Skill Development Course covers all the important aspects essential for the successful Employability and Professional & Personal Life.

Venue : Computer Center, Govt. Engineering College, Ajmer at 10.00 am to 12.00 noon

Date : 17.1.2019 for Pre Final Year
18.1.2019 for Final Year


(Dr. Prakriti Trivedi)
Head, Training & Placement

Copy to:

1. Principal for kind information.
2. All HoD(s) for necessary information to students.
3. HoD, CS & IT for necessary arrangements and permission of Computer Center.
4. College & T & P website
5. Notice board


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